

PRE-COLLEGE CONSENT FORM FOR PARENTS AND LEGAL GUARDIAN

Participant's personal data:

First and last name:		ID/ PASSPORT	
Date of birth:		Phone (including area code):	
Address:			
City:		Province:	

Parents/ legal guardian's personal data:

First and last name:		ID/ PASSPORT	
Date of birth:		Phone (including area code):	
Address:			
City:		Province:	

Parents/ legal guardian's personal data

First and last name:		ID/ PASSPORT	
Date of birth:		Phone (including area code):	
Address:			
City:		Province:	

Medical information:

Does your child/ ward have any special medical condition or special needs?	YES	NO
Explain:		

Any known allergies?	YES	NO
Explain:		

Does your child/ ward take any specific medication?	YES	NO
Explain:		

Any significant medical history? *	YES	NO
Explain:		

***Attach photocopy of medical report if applicable.**

Please, select one of the following two options:

I choose the **full Pre-College experience** that includes educational activities, cultural activities and Residence Hall and authorize my child/ward to participate in the **full Pre-College Program experience**, to carry out the activities included in the program (see the website: <https://www.pre-collegeinspain.com/>) according to the guidelines set by the teachers, coordinators and monitors, and to stay at the Residence Hall.

I choose the Pre-College **day student option** (which does not include neither cultural activities nor accommodation) and authorize my child/ward to participate in the Pre-College Program, to carry out the **educational activities ONLY** (see the program published on the website: <https://www.pre-collegeinspain.com/>) according to the guidelines set by the teachers, coordinators and monitors, and to reside at a relative's home instead of the Residence Hall.

● I authorize the person in charge or the health institution where the participant could have been referred to, to take the necessary decisions in case of medical emergency and in case of impossibility to contact the parents or legal guardians.

YES NO

● I authorize Universidad Carlos III de Madrid (UC3M) to the transfer of my data and my child/ward's data to the Fundación Universidad Carlos III for the purpose of the organization of all the non-teaching activities arranged by the Residence Hall and for Residence Hall needs (inscription to Residence Hall, cultural activities, after-class supervision, etc.).

YES NO

● I authorize UC3M with address at C/ Madrid, 126, 28903 Getafe, Madrid, in accordance with the provisions of Organic Law 1/1982 of May 5, 1982, on the Civil Protection of the Right to Honor, Personal and Family Privacy and Self-Image, to take photographs and videos for informative, institutional and educational purposes of the university in which the participants (alone or in groups) appear during the development of the program.

YES NO

Date and parents / legal guardian's signature
PASSPORT / ID:

INFORMATION ON DATA PROCESSING

The personal data that you provide to the Carlos III International School at the time of your application will be used for the purpose of offering the **International Pre College** in which you have registered and its correct development. The processing of this data is covered by Regulation (EU) 2016/679.

In the event that it is necessary to use your data for purposes other than those stated in this application, we would ask for your express consent.

The data controller is Universidad Carlos III de Madrid, located at C/ Madrid 126, 28903 Getafe (Madrid).

The contact address of the Data Protection Officer is: dpd@uc3m.es

- **What do we do with your personal data?**

We use your personal information only to enable us to provide the activity, service or program for which you have registered.

We may use the data to send information directly related to the development of the activity or program.

Your personal data will be used for the following purposes:

- Manage registration for activities or programs.
- Ensure service compliance.
- Establish a communication channel for the correct development of the activity or program.
- Conduct reports and surveys.

- **How long will your personal data be kept?**

If the user does not expressly request their cancellation, the data will be kept for the duration and up to a maximum of five years after the termination of the relationship that led to the transfer. After this period the personal data will be destroyed and will only be kept anonymized for statistical purposes.

- **Will your personal data be communicated to third parties?**

The data that you communicate to the Carlos III International School for the management of the activity or program in which you have enrolled, may be transferred, if the development of the activity or program requires it, to activity management companies and insurers only. Therefore, only the following data will be shared:

- Data required for insurance management
- Data required for management of activities/programs by intermediary companies

Access: it allows you to request information about what personal data the Carlos III International School uses and how it is being processed.

Rectification: it allows you to modify your personal data that is inaccurate or incomplete.

Deletion: it allows you to request the deletion of your personal data.

Limitation of processing: it allows you to request the limitation of the processing of your personal data.

Opposition: it allows you to request that your personal data will not be processed for some specific purposes.

- **How can you exercise these rights?**

To exercise any of these rights, please send an e-mail to carlos3is@uc3m.es or dpd@uc3m.es.